



**Horfield and Lockleaze Neighbourhood Partnership
Thursday 17th September 2015**

AGENDA ITEM NO. 11

Title: Business Report

Report of: Caroline Hollies, Neighbourhood Partnership Coordinator

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Recommendations:

- 1- **Stoke Park Dowry** – to approve the recommendations of the Dowry Panel
- 2- **Gainsborough Square Christmas tree** – to approve funding from s106
- 3- **Environment:** To note progress
- 4- **Traffic and Transport:** To note progress.
- 5- **Employment & Economy:** To note progress.
- 6- **Grants Panel:** To approve the recommendations of the Grants Panel.
- 7- **Neighbourhood Budget:** To note the Budget to date.
- 8- **Forums:** To note items of discussion at the Forums.
- 9- **City Wide Neighbourhood Partnership Event:** To save the date and support

1.0 Stoke Park Dowry

1.1 The applications were assessed from 24/08/15 to 27/08/15 by Gill Kirk (Lockleaze Councillor), Estella Tincknell (Lockleaze Councillor), Hayley Ash (BCC Neighbourhoods), Sarah Tyler (BCC Parks Operations) Andrew Gordon (BCC Heritage and Partnership Officer). All of which approved the application but with conditions as per table (1.2).

1.2 One application was received and the Panel's recommendations on each are shown below. **The Neighbourhood Committee is asked to approve this recommendation:**

Amount of remaining Dowry				£27,000
Name of group	Description of works	Amount £ requested	Approved	Comments and Conditions
St Werburgh's City Farm	<p>A project to engage young people from the Lockleaze area involved in anti-social behaviour into positive activities building signage for Long Wood and Hermitage Wood.</p> <p>Working in partnership with Steve England through outreach youth work, to identify young people involved in ASB and engage them in a project which will result in them being able to give something back to their community.</p>	£2000	£2000	<p>Information required on the location, design and materials are required and to be agreed by BCC before any works take place.</p> <p>Breakdown of Officer time is required and in order to assess value for money.</p> <p>Clarification needed on the volunteer time as does not tally with the 8 volunteers who will be producing the signs as figures in application are not consistent.</p>
Total		£2000	£2000	Amount remaining £25,000

2.0 Gainsborough Square Christmas Tree

2.1 Project: To install the infrastructure, including electrics and base for a Christmas tree in Gainsborough Square in time for the Christmas festivities.

2.2 Total cost applied for £9,369

	Cost £
Install base for Christmas tree	5,000
Install lighting infrastructure (this may be funded from the Gainsborough Square project)	4,369
Total Cost	9,369.00

Source of funding:

s106	Amount	Spend by	Description
14/00897 / Cameron Wk / Gainsborough Square Junction, Lockleaze / SB8	£20,883.31	6 Dec 19	The provision of Environmental Improvements in the vicinity of Gainsborough Square

The purchase of the tree, erection and lights cannot be funded by s106 and will have to be fundraised for.

2.2 Beneficiaries: Residents of Lockleaze, particularly those around Gainsborough Square (99 addresses) would enjoy the tree. Businesses around the Square would benefit from people visiting the tree which may increase footfall and profitability.

2.3 Involving the wider community: The Christmas tree will be the focus for the Christmas events happening around the Square. The Christmas tree and supporting events meet the Neighbourhood Partnership priorities of:

- Employment and economy – stimulating businesses local to Gainsborough Square
- Provision for young people – providing a focus for events and Christmas activities
- Equalities and community cohesion – by inviting and welcoming all cultures and religions to a predominantly Christian festival, by giving a focus to winter activities on the Lockleaze estate
- Improving the health of local residents including access to local services – promoting socialising and positive activities in the winter months
- Communication and engagement – allowing people to get together and demonstrating that events can happen

2.4 Involving equalities groups – Equalities groups will be involved in the events around the Square, these may be predominantly Christian families although the events will be advertised widely to promote religious and cultural understanding. Older and isolated residents will be invited to the events and young people will be provided with activities at a time when LPW are generally not active.

2.5 Once installed the infrastructure can be used in subsequent years and for other erections on the Square.

2.6 The Neighbourhood Committee is asked to approve the funding for this project.

Working Groups

All working group minutes are available on the website: <http://goo.gl/b1EkyB>

3.0 Environment Group

3.1 This group met on 8th July 2015.

3.2 The group assembled a list of 14 potential replacement Street Trees to feed into the TreeForum project to replace 10 street trees free of charge, funded by the University of Bristol. See the attached letter from the Tree Forum in Appendix A.

3.3 The group agreed that they want to be involved in helping to shape the future Grounds Maintenance service for the area. They recommend that this is carried out through this group and recommendations are ratified by the Neighbourhood Partnership. The Neighbourhood Partnership is asked to approve this.

3.4 The Neighbourhood Officer has contributed £300 from the £2,000 Clean and Green budget to support the noticeboard and fun day/ consultation in Emerson Square, this was match funding for the £1452 from Wellbeing and £200 from United Communities.

3.5 Total Parks s106 available is £214,728.42

4.0 Traffic & Transport Group

4.1 This Group met on the 30th July 2015, present were Frances Robertson (Chair - Horfield), Fiona Deas (Horfield), Anna George (Horfield), David Wilcox (Lockleaze), Kate Whitfield (Lockleaze), Diana Hounsome (Lockleaze), Hazel Sutton (Lockleaze), Lynne Evans (Lockleaze), Cllr Gill Kirk (Lockleaze), Nigel Currie (Conservative candidate for Horfield Cllr), Martyn Chinn (Lockleaze).

4.2 Local Traffic Schemes – the Beaufort Road scheme has been put on hold until the decision on the Memorial Stadium is confirmed.

4.3 The group were concerned that some traffic schemes are being escalated (eg Monks Park) with no reference to residents while others that residents want (eg zebra crossing on Kellaway Avenue) are not.

4.4 The group were disappointed that no-one from Public Transport or First Bus were at the meeting to discuss issues with the bus service. The group will put in place a process for feeding back to the Council and First Bus about issues with the bus service.

4.5 The group were disappointed that there will not be a railway station at Constable Road in the first round of improvements.

4.6 The group would like to see the report from the Southmead Hospital Parking Survey and have an update on progress.

4.7 The group request that this Neighbourhood Partnership links up with other affected Neighbourhood Partnerships to respond to the future developments at Filton Airfield.

4.8 Total Transport s106 available is £205,571.64

5.0 Employment and Economy

5.1 This group met on the 7th July 2015 and was attended by Anna George (Horfield), Fiona Deas (Horfield), Olly Mead (Horfield), Alex Wood (BCC Public Health), Zoe Hughes (Buzz Lockleaze), Carolyn Stevenson (DWP), James Wilson (Upper Horfield Community Trust), Tamsin Evans (United Communities), Caroline Hollies (BCC Neighbourhoods), Angela Marshall (BCC Community Learning), April Retter (BCC Employment).

5.2 The group discussed the welfare reforms and noted that the Department of Work and Pensions will be running some local events with employers about removing misconceptions. The biggest barriers to employment are literacy, numeracy English knowledge, IT skills, childcare, transport, entrenched worklessness, transition to employment. Transition to employment will be the focus of the next meeting.

5.3 Local employers are still experiencing problems with people taking up and completing apprenticeships.

6.0 Grants Panel

6.1 The Panel met on the 26th August 2015 and was attended by Tamsin Evans (Chair – United Communities Horfield and Lockleaze), Vicky Tiley (Lockleaze), Anna George (Horfield), Alex Wood (Lockleaze), Stacey McDonald (Lockleaze), Fiona Deas (Horfield). Appraisal forms were also received from Carol Chinn (Lockleaze), Gill Kirk (Lockleaze), Joy Langley (Lockleaze) and Ruth Revell (Horfield) and comments received from Olly Mead though they could not attend the meeting.

6.2 The Panel recommends that further funding applications for Stoke Park will not be considered for Wellbeing funding until the Dowry fund has been spent. **The Neighbourhood Partnership is asked to approve this recommendation.**

6.2 Five applications were received and the Panel's recommendations on each are shown below. **The Neighbourhood Committee is asked to approve these recommendations:**

Amount of remaining Wellbeing grant:				£15,558
Name of organisation	Description of project	Amount requested	Amount agreed	Comments and Conditions
Absolute Drama	Christmas Community Play – weekly drama sessions for all residents culminating in a Christmas Play	£2,000	£2,000	Recommend full funding. Panel would like a breakdown of director's fees and for catering, but still want to fund as it was thought that without these elements the project would not go ahead. As it is a community event Absolute Drama should be negotiating the rent.

Buzz Lockleaze	Essential equipment for Buzz Community Food Shop – fridge, freezer dishwasher, jugs, a blind etc	£1,760	£500	Recommend part funding. Panel appreciate the great fundraising that Buzz have done but feel that purchasing high spec equipment for a business that is just starting up is too ambitious. Panel recommend funding £500 for fridge, freezer or miscellaneous items, don't want to fund dishwasher.
Home Start	Recruitment of volunteers to support young families in the community – printing and distributing leaflets about recruitment in Horfield and Lockleaze	£366	£366	Recommend full funding. Panel requested that Home Start work in partnership with the Family Support Officers at the school. Panel also suggested that it would be difficult for residents to work with other residents with issues that they regularly see.
Stoke Park Children's Centre	ESOL lessons – to run English classes for identified speakers of other languages, based at Eastville library	£1,888	0	Do not recommend funding. BCC are already funding 4 ESOL courses - 2 at Hub, 2 potentially could be at Eastville library. This duplicates spending of public money. If there is a gap then speak to Connect Lockleaze to discuss putting on further courses. If these ESOL courses are targeting victims of domestic abuse as stated in a follow-up email the Centre needs to link to BAVA and the Freedom programme etc for Domestic Abuse
Studio 7	Studio 7 Music Awards – to contribute towards support and time in a recording studio for young people mainly from Lockleaze and some from Horfield and purchase tickets for the black tie music event to showcase their work.	£2000	£1,000	Recommend part funding. Panel felt that this was not good value for money, the benefits of buying tickets for 19 children to attend the music event were not clear. However they wanted to support the great work that Studio 7 does to support and raise the esteem and confidence of young people. The Panel recommend funding the recording time £1000 because it offered long term support for more children, some with specific needs. Vickey had struggled to fill in the forms to effectively present the project, so Caroline and Tamsin have offered support to fill in forms in the future.
Amount of Wellbeing Grant				£11,692

7.0 Neighbourhood Budget

7.1 The total devolved provisional Neighbourhood Budget for 2015/16 is £46,441.00 (this budget will be confirmed once the Highways carry-over figures are received). This is in addition to CIL and Section 106 funds. £5,000 of this has already been ringfenced for the Young People's Grant Panel at the 4th March 2015 meeting

7.2 The table shown below shows the 2015/16 Neighbourhood Budget, updated with the proposals for funding to date.

2015/16 Neighbourhood Budget Amount				* £49,123
Project	Description	Date approved by NP	Amount ringfenced £	Running amount
Young People's Grant Panel	Devolved to Charlene Richardson to administer.	4 th March 2015	£5,000	£44,123
Clean and Green	Devolved to the Neighbourhood Officer to deliver minor projects in line with the NP Plan.	25 th June 2015	£2,000	£42,123
Local Traffic Schemes	Devolved to the Highways Officer to deliver agreed specific agreed projects.	25 th June 2015	£15,000	£27,123
Wellbeing Grant		25 th June 2015	£20,000	£7,123
Remaining Neighbourhood Budget to allocate 2015/16				£7,123

* The Neighbourhood Budget will be confirmed once Highways carry-over figures are received.

7.3 Total Section 106 available: **£589,587.07**

Details can be found here: <http://goo.gl/y3636H>

7.4 Total Community Infrastructure Levy available: **£5,660.39**

Details can be found here: <http://goo.gl/7MEGTE>

8.0 Forums

The Forum reports can be found here <http://goo.gl/6IINsA>

8.1 Horfield Forum

The Forum was held on the 19th August, 13 residents attended. The Forum heard:

- Police priorities in the last quarter had been road safety and ASB
- About the inspiring work of Steve England in the local area with Fairfield School, in Stoke Park, with Filton Avenue School
- A presentation on the Bristol Pound by a local resident who volunteers with the project: www.bristolpound.org.uk

- About the ongoing work to deal with anti-social behaviour at the MUGA on Maskelyne Avenue, this is being supported by council officers and the Manor Farm Community Hub.
- Residents' concerns about the focussing of resources in Lockleaze rather than Horfield
- For more information about Playing Out see <http://playingout.net/>
- Horfield's first Street Pocket will be set up in Cherington Road and celebrated with a street party on the 12th September.
- Manor Farm Community Hub will be holding a public celebration and consultation on 5th September 12-2pm in the St John's Ambulance Hall, Tilling Road. Contact Anna George on 0117 952 2051 for more information.

8.2 Lockleaze Forum

The Forum was held on the 17th August, 5 residents attended. The Forum heard:

- Police priorities in the last quarter had been focussed around the alleyways behind Elmcroft Crescent. Will be speaking to residents about installing alley gates to prevent this problem.
- Information from Michael Prince about the role of the Streetscene Enforcement team, they are a team of 4 and Michael covers North. He took away information about specific issues such as flytipping on the alleyways behind Elmcroft and along the shared footway between Glenfrome Road and Eastgate Road. Discussed the ongoing problems of reporting flytipping etc to the Council by phone or website.
- A presentation about the Lockleaze Voice Neighbourhood Development Plan – this is currently being consulted on, the consultation will finish on the 11th September. The Forum have sent a formal response to Lockleaze Voice, and was supportive of the Plan and has requested that the consultation date is be extended beyond the school holidays. The response from the Forum can be seen on the webpage above, under Section 7.
- That the construction of football pitches on Purdown Open Space by Fairfield School is on hold awaiting a fresh ecology report. There is more information on the Save Purdown Facebook page.
- Eastville Library is proposed for closure in a paper that will be presented to cabinet on 1st September <https://goo.gl/oWkkQO> . There is an online petition against closure <http://goo.gl/50vzQU>
- Buzz Lockleaze are offering grants up to £750 to cover 75% of set up costs for business
- That around 50 children per day have been attending the LPW sessions are The Vench. LPW have also been working around Tesco and the library in lower Lockleaze.
- Lockleaze Neighbourhood Trust are planning a Christmas event

9.0 City wide Neighbourhood Partnership event on 24th October 2015 at the MShed 9.30 – 4pm

9.1 A small working group have been meeting for the past 3 months to plan this exciting event which offers a massive opportunity to market the work of the NPs across the city. These opportunities include

1. A space for an exhibition. The idea is to have a display of what NPs are and what they do. There would be some introductory posters followed by 14 glossy posters (1 for each NP) showcasing their local work and information re how people can become involved.

The Ask – Provide 2 to 4 photographs for an A2 poster. Would anyone like to help with the Exhibition in other ways?

2. Radio Coverage from Bristol Community Radio and UJIMA (Est 30,000 listeners) during the event, and either during the run up to or after the event. This would take the form of 14 breakfast show interviews (one per NP of about 15 mins), promotional jingles for a month, plus an hour of discussion at the event (again all 14 NPs will get exposure). Content to be agreed and radio training to be provided.

The Ask – Please nominate someone to take part in the breakfast show interviews, training and radio discussion on the day.

9.2 Other requests

1. We have looked at the feedback from the last City Wide NP Event and the following workshops are being recommended –

- Communication Strategies: to be hosted by BCC Communications team
- Street Scene (Environmental Action) – Liz Kew is leading on this piece, is there anyone else wanting to take part?
- Community Plans: potential case studies from eg, Lawrence Weston/Southmead/Avonmouth and Henbury
- NP Plans: a more detailed look at some of the 6 common priorities across the City
- NP Boundaries: there is a need to realign the NP boundaries to fit into the new Ward boundaries
- Housing, planning and affordable homes: Pete Bulla has agreed to scope out this one; would anyone else like to help him?
- Transport: The Walking Strategy
- Green capital: Julian is helping us work this up
- Potential other topics – engaging young people and radio training

The Ask - If you would like to help design these workshops, or be part of the delivery please let me know. Any other topics?

2. Chairing the Event. – Last year Mark Pepper, the NP member for Avonmouth and Kingsweston did a fantastic job of Chairing

The Ask – Please nominate a member from any NP to Chair the October Event

9.3 If anyone would like to have more input into the planning of the event please come and join the working group, future meetings:

23rd September 6.30 – 8pm

14th October 6.30 – 8pm

(if necessary) 21st October 6.30 – 8pm

Invitations to the event will be sent out via Eventbrite at the beginning of September.

Many thanks on behalf of the working group

Business Report – Appendix A

Dear Horfield and Lockleaze Neighbourhood Partnership

From: Bristol TreeForum

Street Tree Planting

Since you prioritised trees some amazing things have happened in your Partnership!

1. Bristol University has agreed to sponsor some tree planting in neighbourhood partnerships that have prioritised trees, which includes yours. Students from Bristol University have surveyed the stumps and tarmac covered tree pits in your Neighbourhood. These sites have been reviewed by the Council (TreeBristol) and they will bring a paper to your next Partnership meeting requesting that you approve planting of trees in the locations described in the paper. The costs of the planting will be fully covered by the University of Bristol.

2. Highways Department have started local traffic schemes again (which is good news in itself) and we have requested they automatically plan new trees into such schemes, build outs for example, unless services or sight lines mean it is not possible. The cost of a tree pit when work is being done is usually small, even minimal, compared to the cost of the scheme itself. You will still need to fund the tree; that can come from S106, CIL, your own NP funds or you can apply to Bristol University for help in 2016. (In the longer term we hope there will be other donors too). At this stage all we ask please is that you write to Highways and ask them to put in tree pits in new schemes wherever possible.

So replacement trees and now new trees in new locations; as we expect this process to continue over the coming years we need to build a community in each Neighbourhood Partnership that supports tree planting. The TreeForum will ask Neighbourhoods Dept. to see if they will contact those on their mailing list to find out if others are interested to help continue this process. And maybe you have someone who would like to be the lead (or joint lead) contact, currently we don't have anyone specifically designated as Tree Champion for your area.

The Bristol TreeForum would like to thank you for prioritising trees, thank Bristol University, and thank the Council's Highways and Tree Bristol Departments for coming together and using this Green Capital Year to start off a process that will help your Neighbourhood, and Bristol, to become an ever better place to live and work in.

Yours faithfully,

Clive Stevens - Bristol TreeForum (Secretary) – 27.08.15